

The essentials of communication

TELCO AG

Make our success become yours! Why not come to Telco's German Headquarters for Office Communication. For our International Sales and Marketing division we are looking for a

Sales Assistant

This position could appeal to you: The sales acquisition in coordination with our purchasing and shipping department, our subsidiaries respectively distributors on the one hand and our Head Office in London on the other hand describe your main tasks well. Apart from that you gather data and prepare statistics concerning sales, purchasing and stock. Time- and travel-planning and the coordination of meetings round off your interesting area of responsibilities.

We wish us employees like you: A profound experience especially with PCs (Winword/Excel) is just as important as your fluent English. You should have practical knowledge in a comparable position. Flexibility and your team working spirit, reliability and practical performance distinguishes you from others.

We offer you opportunities: An interesting job with a lot of responsibility is waiting for you. Our Personnel Manager, Carsten Nickel, is eager to receive your English application and CV, with salary ceiling and possible date of entry and he is looking forward to discussing the performance adequate salary and other pleasant sides of our company personally with you.